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Superintendent of Schools



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Bid No: RFP 2023012

Name of Bid: Employee Benefits Section 125 and Voluntary Benefits Administrator, Broker and Consultant

Post Date: 7/24/2023

Notice Post Time: 3:30 p.m.

Q&A Response No: 1

Q1. Please provide a copy of the contract with the current vendor including the full scope of services

A1. Please submit a public records request to records@keysschools.com.

Q2. Please provide the full compensation disclosure for all consulting and fees paid in 2022 by line of coverage and current compensation whether paid as flat fee, included in other administrative costs/premiums and/or commission based. If the latter, please provide commission level and corresponding annual premium by line of coverage.

A2. Please submit a public records request to records@keysschools.com.

Q3. Will onsite support be needed in addition to open enrollment, i.e. new hires? If so, how frequently?

A3. If onsite support is needed it would be during Open Enrollment for 2 weeks historically during October 1-15th.

Q4. How many current COBRA enrollees and Retirees covered under benefit programs in addition to the 1250 full time employees?

A4. Please reference Appendix A of the Census in the RFP.

Q5. What is average number of COBRA eligible and new retirees per year?

A5. Less than 10 for Cobra and less than 50 for new retirees per year.

INTERNAL SERVICES DEPARTMENT
Purchasing | Contracts| Property Control| Records Management
241 Trumbo Road | Key West, FL 33040 | O: (305) 293-1400
www.KeysSchools.com/internalservices

Q6. Please provide additional details of role for clinical advocacy being requested in section IV.

A6. Section IV is pretty straight forward, please refer to RFP.

Q7. Please advise who absorbs the printing costs of the benefits guide. The district or FBMC?

A7. The costs are absorbed by our administrator as it is part of their contract to provide physical guides as well as PDF versions along with campaign/ marketing materials (PDF) for Open Enrollment.